

GREENBELT COMMUNITY SOLAR MANAGEMENT COMMITTEE MEETING MINUTES – 4/30/14

Meeting was held 4/30/14, 7:30 pm, at the home of Steve Skolnik.

Attending: Seven (7) total attendance: Steve Skolnik (facilitator), Jerry Bonnell, Cathie Meetre, Lore Rosenthal, , Shalom Fisher, Frank Gervasi, John Mason. Quorum present. Minutes were taken and transcribed by John Mason.

Absent Management Members: Steve Lindner, Luisa Robles.

Minutes: Minutes for the Annual Meeting on 11/12/13 were approved. Did not circulate the minutes from the 1/16/14 meeting. (A) John M. to find and distribute minutes from 1/16/14 meeting.

Treasurers Report: Jerry Bonnell reported a balance of \$19,455.39. 23 sREC sales at \$135.00 ea. For 9 and \$140.00 ea. For 14 totaling \$3,175.00. New bank account was established at M&T due to past fraudulent activity and has a \$1,500.00 minimum balance. Rich Simonen wrote distribution on his checks with no known difficulties. (A) Steve S. to send a note and/or with minutes or Annual Report stating that we trust everyone received their annual distribution checks and K-1 forms in Feb. 2014.

Chairman's Report: Inspection of array was performed on 4/17/14 by Steve Skolnik, Frank Gervasi & John Mason. Everything was in order; panels were clean, junction boxes were in good condition and wires were connected with none loose. We need to check the Greenbelt Baptist Church's PEPCO bills for 2014 in Sept. to see what the rate PEPCO is charging so we can determine our billing rate for 2015. (A) John M. to get PEPCO statements in Sept. 2014 from GBC. Steve S. updated our spreadsheet projection to better reflect actual conditions the past 2 years.

Old Business: Capital reserves discussion on return to members. Discussion. Motion by Steve S. to distribute \$13,962.00 or approx. \$14,000.00 rounded to the nearest dollar, pro rata to members. Seconded by Cathie M. all voted in favor. None opposed.

New Business: Cathie M. & Jerry B. updated the annual report and distributed by e-mail for review. Lore R. wanted a sentence added to better explain the Profit & Loss numbers. Jerry B. agreed to do that. Lore R. pointed out a \$3 difference and it was explained that Quickbooks and Excel round up/down and that is why there is a slight difference. Issue with access to Enphase Enlighten GBC site being denied to Jerry B. & Rich S. Frank G. is the owner of the account and has to get re-access for others. (A) Frank G. to get access from Enphase.

Next Management Meeting: July 31, 2014 – Undetermined location.

Action Items (A): John Mason: find and distribute minutes from 1/16/14 meeting. Get PEPCO statements in Sept. 2014 from GBC.

Frank G. to get access from Enphase for Jerry B. & Rich S.

Steve S. to send a note and/or with minutes or Annual Report stating that we trust everyone received their annual distribution checks and K-1 forms in Feb. 2014.