

To: Members of Greenbelt Community Solar

From: Robert Kessel

Date: June 29, 2011

Subject: Minutes and Actions for the June 27, 2011 GCS meeting

Attendance: Steve Skolnik (chair), Jerry Bonnell, Dale Barish (notetaker for half), John Mason, Steve Lindner, Lore Rosenthal, Frank Gervasi, Bob Kessel (notetaker for half), Shalom Fisher

Minutes

1. John Mason's minutes from the 6/15/11 meeting were approved pending inclusion of a set of amendments. One request from Lore Rosenthal concerning comments on minutes, in specific, and email traffic to the management committee, in general: Please use a distribution list that includes all nine of us.
2. Dale Barish reported on the combined potential member list that she had put together from Lore's and Steve S.'s. There have been a couple more additions since the 6/15 meeting and we are now close to the total needed for any system that can be installed on Greenbelt Baptist Church. We are about ten below the 35 member maximum for a Maryland LLC. (I think I missed the names for a couple of new potential members in my notes. If anyone has names they'd like to be added, please let Dale know with a cc to the rest of the management committee.)
3. Given that we're close on the financial target, have developed a PPA draft to start negotiations with GBC, and have at least one viable installation bid, the discussion turned to when we'll need to get the capital contributions from all the members. The consensus was we need to reach an agreement on the PPA with GBC, then collect the money from the member, and finally sign the installation contract. We're probably looking at late July or early August for the capital contributions.
4. Frank Gervasi reported on the bid status:
 - a. Standard Solar came back with a new proposal for a 17 kW system. Their new proposal still has a noted concern about shading which puzzled several of us. Frank will check back with Brian Desmond for further explanation about their shading analysis. Depending on Desmond's answer, he may hand off follow-up Standard Solar contacts to Steve S.
 - b. The Solar City sales rep nearly bent Frank's ear off with a counter-offer concerning GCS leasing a system on behalf of GBC, being the McDonald's and Walmart of solar installation, and variety of other matters. By a unanimous vote, further consideration of Solar City was dropped.
 - c. Pending the outcome of discussions with Standard Solar, we only have a viable bid from the Astrum Solar. We settled on Aurora Solar as the next installer to contact.
5. The balance of the meeting spent on the PPA article by article with Steve Skolnik editing the PPA as we went.

6. **Next meeting is Monday, July 25 at 7:30 pm at Robert Kessel's house (7105 Mathew Street).**

Actions

1. Lore Rosenthal to amend the 6/15/11 minutes as agreed and distribute them.
2. Lore to send all members of the Management Committee the current email list for the nine of us, for everyone to save into their "address book".
3. The potential member list is missing an email address for Robert Trumbule. Frank Gervasi will send a current address to Lore Rosenthal (and Dale Barish).
4. John Mason to contact GBC to set up a meeting to negotiate the PPA.
5. Frank Gervasi to check back with Standard Solar about their shading analysis. If Frank decides it would be helpful, Steve Skolnik will get in touch with his contacts at Standard Solar about their proposal.
6. Frank Grevasi to contact Aurora Solar once Steve Skolnik sends him a point of contact within the company.
7. Steve Skolnik to copy-edit his real time changes to the PPA and sent it to the rest of the management committee for approval.
8. Bob Kessel to check with Rich Simonen (GSC's account) and Jim Gekas (UPCS treasurer) as to who is sending the monthly bills to UP Church of the Brethren.
9. John Mason to check with GBC as to what diocese would be responsible for the building if the church were to shut down.
10. Frank Gervasi to contact his insurance company for a policy quote to cover the system for replacement and liability.
11. Jerry Bonnell and Steve Skolnik to arrange a meeting with Rich Simonen (GSC's accountant) to go over the details of the LLC's responsibilities. I believe that Jerry and Steve were going try to arrange a time that Dale could also make.